

The Episcopal Church of the Epiphany

Vestry Meeting Minutes

July 10, 2022

### **Call to order**

Father David called the monthly vestry meeting to order at 11:15 a.m. in St. Joseph's Hall.

Those present included the Rev. David Clothier, Vicar; Phil Phillips, Junior Warden; Dennis Jackson; and Laura Hill, Treasurer. Absent were Ginny Bauer, Senior Warden; Debbie Evans; and Jeff Evans.

The vicar opened the meeting with prayer.

### **Approval of minutes from last meeting**

After reviewing the minutes of the June vestry meeting, Phil moved and Dennis seconded to approve them as presented. The motion was approved.

### **Treasurer's Report**

Laura presented the monthly financial report. Income was only \$62.87 less than expenses.

Laura stated Myrick Cleaning Services had not deposited any payment checks since February, a recurring problem. They are paid \$300 for months with four weeks and \$412 for five weeks. Dennis suggested the church consider direct depositing their monthly check. Laura noted that it was not our responsibility to deposit these checks for them. Phil asked about the job the cleaning crew was doing for the church. Father David stated he checks around the church and St. Joseph's Hall each week and is satisfied with their performance. The cleaning is being done on Friday nights. There is a question of cleaning supplies the church purchased disappearing. Phil moved and Dennis seconded to not write another check to Myrick until they had deposited the ones already sent. The motion was approved.

There was a discussion concerning payment for the Rev. De Freeman substituting for Father David while he was on vacation. Laura explained Father De had declined the recommended compensation. Dennis said he thought Father De had requested travel reimbursement, but Laura said he had.

Phil asked about the last power bill. Laura said it had increased about \$400. There was also a discussion concerning the phone bill. Phil moved and Dennis seconded to approve the financial report. The motion was approved.

Father David asked Laura to stay for a discussion on the funds raised to help Nikole Webb after her house fire. He explained Nikole had asked for \$50 from these funds to need some needs. Laura wrote a check for this amount and Parish Administrator Patricia Jackson had taken it to Nikole. Father David stated he felt the church should not be acting as a financial institution in this matter and suggested the remaining amount be given to Nikole. Laura stated the remaining amount was \$1,740. Dennis moved and Phil seconded to release the funds. The motion was approved.

### **Senior Warden's Report**

Father David reported for the senior warden that Randy Bauer had built shelves to store books for the rummage sale. He added that Ginny wanted to remind the vestry there was still a vacancy on the vestry, as well as a vacancy in the position of clerk.

### **Junior Warden's Report**

Under the Property Report, Phil stated he has prioritized the A/C units and will get with Gordon Air Conditioning. Dennis noted the church had had several AC contractors over the years. Phil said Pat Shew had taken care of the problem with the thermostat in the parish hall.

Yard care was discussed. Phil said he would speak with Adams (the new grounds contractor) about cleaning the undergrowth along the edge of the property. He will also check on clearing the old playground area and contact the power company about trimming the trees along the power line and light behind the storage building. Phil plans to ask Randy Bauer for help with this.

### **Old Business**

Dennis reported on getting WiFi extended into the parish hall so that the recording of services could be done by a tablet. Cox told him it could be done for \$99 for equipment and an additional monthly fee. He will meet with representatives from the cable company later in the month.

Phil said with all the repairs needed for the facilities, which are technically owned by the diocese, we should ask the diocese for financial help. Father David reminded the vestry that we are the diocese, adding the diocese also was not in great financial shape. It was decided to approach the diocese for either a loan or the United Thank Offering (UTO) for a grant.

Father David said the mayor and several area churches expressed disappointment in the postponing of the Hymn Sing but understood our concerns about the increase in Covid cases in the county. He added they hoped we could schedule it later in the summer.

### **New Business**

Dennis noted the water standing under the refrigerator in the parish hall kitchen was caused by a leak in the icemaker hose and it has been repaired. He added that the door into the St. Joseph's Hall kitchen needed a new doorknob.

### **Adjournment**

The meeting was adjourned following a closing prayer from Father David